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| **Meeting/Project Name:** | **Scrap Collector** | | | | | | |
| **Date of Meeting:** | d/m/2020 | | **Time:** | | |  | |
| **Secretary:** | Nguyễn Duy Đạt | | **Location:** | | | RoomFPT University | |
| **1. Meeting Objective** | | | | | | | |
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| **2. List of Attendees** | | | | | | | |
| **Name** | | **Department/Division** | | **E-mail** | | | |
| Lại Đức Hùng | | Supervisor | | hungld5@fe.edu.vn | | | |
| Nguyễn Duy Đạt | | Team Leader | | datndse63093@fpt.edu.vn | | | |
| Tiết Lê Bảo Khánh | | Team Member | | khanhtlbse62247@fpt.edu.vn | | | |
| Nguyễn Hoàng Anh Trung | | Team Member | | trungnhase62282@fpt.edu.vn | | | |
| Nguyễn Hoàng Nhân | | Team Member | | nhannhse63259@fpt.edu.vn | | | |
| **3. Content** | | | | | | | |
|  | | | | | | | |
| **4. Action Items** | | | | | | | |
| **Action** | | | | | **Owner** | | **Due Date** |
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